**Digital Admissions Information**

If your child is starting pre-school or primary school in September 2024, you can apply for their place online using the EA Citizen Portal from

**Tuesday 9th January 2024 at 12noon.**

The closing date and time for pre-school and primary one applications will be

**Friday 26th January 2024 at 12noon.**

You will be required to upload documents to the Digital Portal,

for example, your child’s Birth Certificate.

Documents **MUST** be uploaded by

**Wednesday 31st January 2024 by 4pm**

**Digital Admissions Information Continued.**

Information on the admissions procedure will be available from 12th December 2023.

****On Thursday **25th April 2024** parents

will receive notification of their applications via the online Citizens Portal.

School will also send letters to parents for receipt on this day.

Any parent who requires to submit a paper application can do so by requesting a form directly from EA.

Sources of further help:

 Digital Admissions Helpdesk: 028 9598 5595

 [primaryadmissions@eani.org.uk](mailto:primaryadmissions@eani.org.uk)